

**EASTON ROYAL PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
HELD AT EASTON ROYAL VILLAGE HALL  
ON TUESDAY 16<sup>th</sup> SEPTEMBER 2014  
AT 19.30

**PRESENT:**

Christopher Elliott (Chairman), Margaret Holden, Cedric Hollingsworth, Colin Sibun, Simon Riley, Mark de Pass, Pauline Archer (Clerk)

Members of the public, Jerry Kunkler (Wiltshire Councillor) and Ray Choules (Parish Member)

**APOLOGIES FOR ABSENCE:**

Graham Cooper

Christopher Elliott welcomed Ray Choules to the meeting and asked if he had an issue that he wanted to discuss. Ray Choules commented on the cutting down to fence height of a tree at Linton which backed on to the Recreation ground. Christopher Elliott confirmed that a planning application had been submitted and duly approved in July. The tree was deemed to be too large and would grow back to a more suitable height. Ray Choules was invited to review the papers held by Pauline Archer if required.

**TO RECEIVE MEMBERS DECLARATION OF INTEREST**

None noted

**MINUTES:**

The Minutes of the meeting held on 8<sup>th</sup> July 2014 having now been circulated were approved and signed by the Chairman.

**REPORT FROM EASTON ROYAL ACADEMY**

Apologies received from Nicola Coupe.

**REPORT FROM COMMUNITY POLICE**

Apologies received from Teresa Herbert. Police report circulated.

**REPORT FROM JERRY KUNKLER WILTSHIRE COUNCILLOR**

The Area Board meeting held on 15<sup>th</sup> September covered a number of areas. A health and wellbeing fair and an update on the new campus scheme at Pewsey was given. It is anticipated that the campus scheme will commence work in January 2015 and taking approximately 60 weeks to complete. Various facilities will be closed or moved whilst building work is taking place. The gym facility will be moving to the Fordsbrook industrial estate in Pewsey.

Details were provided on the new youth model outlining changes in Wiltshire's youth services. A budget of £30,000 will be made available. This will include the running costs for the new "Shak" in Pewsey, school breakfast clubs and any specific youth projects within villages.

Cedric Hollingsworth requested a reply to his recent correspondence with Jerry Kunkler regarding the lack of any work having been undertaken by Parish Steward within the village. This issue has been raised by other Parish Councils. Despite repeated discussions with Stephen Matthews (Wiltshire Council) no further information regarding the work undertaken by the Parish Steward can be ascertained.

**ACTION** Jerry Kunkler was requested to formally respond to the correspondence with the Parish Council sent by Cedric Hollingsworth.

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Mark de Pass stated that a large branch from a tree situated within the Recreation ground had recently fallen onto the B3097. Most of the tree had been removed by Mark and James de Pass. The police had attended and Wiltshire Council was requested to assist. Mark de Pass commented that the tree clearing by the council had been minimal. It was therefore hoped that the Parish Council would not be invoiced for this work by Wiltshire Council. If an invoice is sent, Jerry Kunkler has offered take this up directly with Wiltshire Council.

The recent repairs to various potholes at the bottom of the village were not considered satisfactory. This has been brought to the attention of Stephen Matthews (Wiltshire Council). Jerry Kunkler stated his willingness to attend a meeting to resolve this.

Christopher Elliott updated Jerry Kunkler on the work the Parish was doing to improve access to footpaths in and around the village. This work has been undertaken with the support of Paul Millard (Wiltshire Council senior rights of way officer). It is intended to replace some of the stiles in the village with Kissing gates. Funding for 4 to 5 gates would be required. Jerry Kunkler suggested that an Area Board grant of some £1000 may be worth considering. He suggested that Pauline Archer liaise with Caroline Brailey (Pewsey Community Area Manager).

**CLERK’S REPORT ON ACTIONS TAKEN SINCE THE LAST MEETING.**

All noted.

**PLANNING:**

It was noted that the following Applications had been approved:

|  |          |
|--|----------|
| New Applications since last meeting:       |          |
| 14/05364/TCA Hook Cottage work to trees    | Approved |
| 14/06302/TCA Linton work to trees          | Approved |
| 14/06231/TCA Old Post Office work to trees | Approved |
| 14/07267/TCA Martindale work to trees      | Approved |

New Applications since last meeting:

|  |                       |
|--|-----------------------|
| 14/07890/TCA The Old Forge work to trees | Refused/Part consent. |
|--|-----------------------|

The Parish Council’s comments were circulated. The tree officer’s report proposing the removal of three trees and the trimming and shaping of two prominent trees was also circulated. All Councillors agreed with the tree officer’s report. Permission to use the recreation ground in order to complete the tree work should be sought from the Parish Council.

14/08267/FUL 72 Easton Royal two storey extension and internal work Supported

**FINANCE:**

**Payments to be approved:**

|                              |        |
|------------------------------|--------|
| WALC Clerk training          | 54.00  |
| Bawden grass cutting         | 189.96 |
| Pauline Archer (clerk wages) | 438.00 |

Proposed by Simon Riley and approved by Colin Sibun.

## EASTON ROYAL PARISH COUNCIL

### REPORTS FROM PARISH COUNCILLOR PORTFOLIO

Mark de Pass

- No external meetings to report. Other comments already given.

Margaret Holden

- Attended the Pewsey Area Board meeting on Monday 15<sup>th</sup> September. Issues covered already by Jerry Kunkler.

Cedric Hollingsworth

Portfolio report circulated.

- A discussion with the builder carrying out the extension at The Old Forge had now taken place. The extent of the repairs required to the damaged Parish land was explained. The builder has been asked to review the detailed conditions given to the property owner as a condition of using the Parish Council land.

**ACTION** All Councillors agreed that this matter should be pursued and that the damage to the Parish Council land needs to be made good.

- Works to the car park at the Recreation ground are due to commence on 29<sup>th</sup> September.

**ACTION** Once a start date is confirmed Cedric Hollingsworth and Colin Sibun to liaise and co-ordinate.

- 20 mph speed limit in the village is still in progress with a decision not expected before 2015.

Colin Sibun

Portfolio report circulated.

Further information has now been received from Bawdens (grass cutting). This has recommended a minimum of 16 cuts per year (currently 9) to allow the recreation ground to be suitable for school sports. Previous discussions with the school had assumed 12 cuts. In addition, the school requires the use of the village hall and therefore cleaning costs need to be included. Overall, it was proposed that a contract with the school would need to cover the additional 7 cuts per year (4 more cuts than previously discussed) together with the costs relating to the use of the village hall. The sum proposed is in the region of £1000, based upon the school using the facility 75 hours p.a. All bookings are to be made through the Village Hall.

**ACTION** It was agreed that Colin Sibun should liaise with the school regarding the increase in costs. If the school require a shed for equipment, the Parish Council would support this providing it is placed in a suitable spot and that planning permission is checked.

The Parish Council proposed that some Standing Orders are drawn up to set out the future use of the Recreation ground once work has been completed. This is to ensure that future village hall bookings are aware of the need to maintain the field as a level surface. (Cedric Hollingsworth to draft)

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Graham Cooper (absent)

Christopher Elliott confirmed that Graham Cooper was in favour of the village betterment fund of £300 being used to fund 3 wooden Kissing gates.

Christopher Elliott

- A draft document outlining all of the village footpaths, together with the respective landowners, has been produced. It includes details of the likely work required to each footpath as well as a proposed footpath warden for each area. The intention is to get all relevant parties to agree to a scheme of works going forward. The proposal also includes the siting of Kissing gates. Christopher Elliott is to meet with Paul Milliard to discuss further. In particular Graham Cooper has requested an indemnity if he ploughs and reinstates some of his existing footpaths. Kissing gates can be provided as wooden (approx. £100 each lasting 20 years) or steel (£300). The Parish Council will need to take responsibility for the repair or replacement of these gates.
- Once details have been agreed, the village website will provide further information including a "Code of Conduct" for users and the footpath routes. This will also be included in the village "Welcome Book".

Simon Riley

- No new information to report
- Simon Riley thanked Karen Nimmo- Scott and her granddaughter for representing the village in the recent WW1 celebrations in East Grafton.

### **PARISH COUNCIL COMMUNICATION.**

Pauline Archer requested confirmation that the system of emailing information to Councillors was acceptable. If Councillors required a hard copy of any documents this could be provided if requested. The recent legislation "The Openness of local Government Bodies Regulations 2014" dated 6<sup>th</sup> August 2014 (circulated) relating to the filming and recording of Parish Meetings was noted.

### **PARISH COUNCIL MEETING FREQUENCY**

It was proposed to meet in February, May, September and November with the Annual meeting being in held in April.

### **OTHER BUSINESS**

Mark de Pass commented on the dangerous speed that the school taxi bus had been travelling at in the village. He also noted that the driver had been using his mobile phone whilst children were still in the vehicle. It was requested that drop off by parents at the school could be kept to a minimum.

**ACTION** Pauline Archer to write to the school.

Date of next meeting 18<sup>th</sup> November 2014

Meeting closed at 21.10