**PRESENT**

Cedric Hollinsworth (Chairman), Margaret Holden (Vice Chairman), Beverley Helps. Graham Cooper, Anna Patterson, Colin Sibun. Pauline Archer Clerk.

Jerry Kunkler Wiltshire Council

**1. APOLOGIES FOR ABSENCE:**

 Mark de Pass

**2. TO RECEIVE MEMBERS DECLARATION OF INTEREST**

None

**3. MINUTES**

The Minutes of the Parish Council meeting held on 19th February 2019 having been circulated, were approved and signed by the Chairman.

**4. REPORT FROM COMMUNITY POLICE – Monthly reports circulated.**

**5. REPORT FROM JERRY KUNKLER (Wiltshire Councillor)**

The next Area Board meeting at East Grafton 20th May.

Various meetings concerning the Parish Steward have resulted in a more proactive engagement and better feedback.

The Pewsey Vale campus is going well with over 750 members.

**6. ITEMS FROM THE GENERAL PUBLIC**

None

**7. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/19 (AGAR)**

**a. Internal audit report.** Completed by Roger Tilbrook with no areas of concern identified.

**b. Section 1 Approval of the Annual Governance Statement.** The Chairman read out all the sections and it was resolved by all Parish Councillors to approve this and it was signed by the Chairman.

**c. Section 2 Approval of the Accounting Statements 2018/19**. The financial statements have been prepared and signed by the Clerk (RFO) and approved by the Internal auditor. It was resolved to approve these by the Parish Councillors and signed by the Chairman. All of the AGAR financial information to be placed on the Parish Council website.

**d. Certificate of exemption from external audit.** It was resolved that the Parish Council meets the requirements of a smaller authority and the exemption certificate should be signed and sent to the external auditors PKF Littlejohn

**8. CLERK’S REPORT**

-Bawden grass cutting contract agreed £1,131.91 net (9 cuts plus 7additional recreation ground)

-School Agreement for use of Woodland Area and Village Hall facilities- Agreed

-Report on CIL payments-attached. The surplus £1693.12 needs to be spent on a community project.

-Email from Parishioner dated 28th February and Parish Council reply dated 21st March 2019 concerning the use of the Village Hall-contents noted

-Copy of correspondence from Parishioner dated 1st April 2019 concerning the possible removal of beech hedge and planning concerns. - contents noted

**9**. **REQUEST FOR USE OF THE RECREATION GROUND AND VILLAGE HALL BY MARINE CADETS BASED AT PEWSEY VALE SCHOOL**

A request from the “350 troop Marine Cadets” based at Pewsey Vale School to erect some tents and stay overnight on the Recreation Ground.

This was discussed with the Village Hall Chairman prior to the meeting, and in principle has his agreement.

All Councillors in agreement, the Chairman to clarify the number of troops and supervision and the proposed date. A village email to be sent to Parishioners.

**ADEM**

-Clarification received that the planned number consists of no more than 5 cadets and 3 adults, 18/19th May staying one night.

**10. BOUNDARY ISSUES**

A discussion took place about some boundary disputes within the village. The Parish Council are not able to arbitrate in these matters.

It was resolved that the outstanding boundary issue between the Parish Council and a neighbouring property would remain on file as unresolved.

 **PLANNING APPLICATIONS**

**Existing Application outcomes:**

|  |  |  |
| --- | --- | --- |
| 19/01360/TCA | Glebe House Various trees and hedges remove or prune | No Objection |
| 19/02138/LBC19/01884/FUL | Yeomans move previously approved summer house 1.7m west. Remove cherry tree | No Objection |

**Planning Applications since the last meeting:**

|  |  |  |
| --- | --- | --- |
| 19/02606/TCA | Appletree House Holly tree reduce by 40% | No Objection |
| 19/02802/TCA | Chantry Cottage reduce height of Holly stems | No Objection |

**11. FINANCE**

**Payments to made:**

|  |  |
| --- | --- |
| C Hollinsworth sign Recreation Gates | £21.36 |
| Campaign to Protect Rural England subscription | £36.00 |
| Village Notice Board  | £1460.00\* |
| Clerk salary | £486.00 |

\*less Community Infrastructure Levy of £788.28

**Payments to approve:**

|  |  |
| --- | --- |
| Wiltshire Association Local Council | £106.82 |

**All agreed**

 **Payments Received:**

|  |  |
| --- | --- |
| SEE wayleave  | £90.00 |
| Easton Royal Academy Woodland (1.4.19-31.3.2020 | £100.00 |
| CIL Payment Wiltshire Council (New House 72 Easton Royal 16/08177/FUL) | £2,364.84 |
| Precept | £6,500.00 |

**12.** **REPORTS FROM PARISH COUNCILLOR PORTFOLIO**

**Cedric Hollinsworth. Street Scene and Highways**

Report circulated and to be put on the website.

**Anna Patterson. Church Liaison/School Liaison**

Church report read out. No update from school.

**Colin Sibun. Recreation Ground**

Various tasks completed. Replacement Notice board at the Village Hall and Easton House. Some minor repairs to the wooden structure of the playground. Some work has been completed on the apple trees, and a new 8-seater table has been donated by Wendy Trayhern in memory of her late husband John.

There are a number of tyres that were positioned around the orchard trees that now need disposing off. It is proposed to discuss this at the APM.

CS suggested that the remaining CIL payment could be used to purchase some new swings in the playground. All agreed that this would be a valid use of funds. CS to look into suitable products and to raise at the APM.

**Beverley Helps. Footpaths**,

Some outstanding issues relating to the repair and removal of two kissing gates remains outstanding.

**13. Preparation for Annual Parish Meeting**. Clerk to invite various groups within the Village. AP to liaise with ER academy. CH to discuss with speed watch whether they wish to present. Meeting to start at 7pm followed by the Annual Meeting of the Parish Council.

**14. ANY OTHER BUSINESS**

MH raised the annual review of Clerk salary. Clerk to forward salary scales to the Chairman.

A discussion took place about the size of the Village Hall carpark. It may be necessary to consider a small increase. The Village Hall are not in favour at the moment, but perhaps an indicative discussion at the APM.

It was recommended that reflectors are purchased for the new noticeboard.

**15. Date of next meetings**

**Tuesday 21st May APM and APMC**

Thursday 25th July

 26th September

 21st November

Meeting closed 20.55