

EASTON ROYAL PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD AT EASTON ROYAL VILLAGE HALL
ON THURSDAY 26th April 2018
AT 19:30

PRESENT:

Cedric Hollinsworth (Chairman), Mark de Pass, Anna Patterson, Beverley Helps, Colin Sibun, Graham Cooper and Pauline Archer (Clerk)

Members of the public: One

1. APOLOGIES FOR ABSENCE:

Margaret Holden
Jerry Kunkler (Wiltshire Council)

2. TO RECEIVE MEMBERS DECLARATION OF INTEREST.

None

3. MINUTES

The Minutes of the Parish Council meeting held on Thursday 22nd March 2018 having been circulated were approved and signed by the Chairman.

4. REPORT FROM COMMUNITY POLICE

Monthly reports are provided by Wiltshire Police, which are circulated and put on the Village Website.

5. REPORT FROM WILTSHIRE COUNCILLOR (Jerry Kunkler)

None. Apologies received.

6. ITEMS FROM THE GENERAL PUBLIC

None

7. SPEEDWATCH CONSULTATION – In the Village Street.

A very good response to the consultation, and many constructive comments. 70% voted in favour of speed watch.

Following further consultation with Wiltshire Police, it has now been established that it is not possible to conduct speed watch in the Village Street, as the Street is regarded as a "cul de sac". The Police are aware of the Speeding issues and have agreed that a meeting must to be arranged to establish what other measures can be implemented.

A discussion took place about the volume of school traffic and some of the speed of these vehicles. The Parish Council agreed that the school needed to be more aware of the concerns of many Parishioners when they are walking in the Village Street. These concerns also extend to parents and children walking to school. It was requested that the Clerk invites the Principal and Chair of Governors to the Annual Parish Meeting in May.

8. Annual Governance and Accountability Return (AGAR) 2017/18

The Clerk explained the new external audit arrangements for smaller authorities under the appointment of PKF Littlejohn LLP.

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The year end financial figures for 31.3.2018 were presented:

- a. It was resolved that the Parish Council should submit an Exception Certificate (AGAR Part 2) to the external auditors with both income and expenditure below **£25,000**.
- b. The Internal audit had been completed by Roger Tilbrook, who raised no issues.
- c. Section 1 The Annual Governance Statement 2017/18 was reviewed.

It was resolved that the Council was satisfied that all measures had been met.

- d. The accounting Statements for the period 2017/18 were reviewed and it was resolved to accept these statements.

The Chairman and Clerk signed all the appropriate sections on behalf of the Parish Council.

All required financial information to be placed on the Village website together with the Notification of The Rights to inspect the accounts at the appropriate time.

9. UPDATE ON MEETING WITH Wiltshire Council Area Engineers re highways issues in the Village

Cedric Hollinsworth met with the Area engineers, from Wiltshire and Ringway, and Jerry Kunkler to discuss a number of issues within the Parish. It was agreed that the drains in the street required more substantial work than could be provided by the Parish Steward. Subsequent to the meeting, the blocked drain at the junction of Ram Alley and the road to Wootton Rivers has now been dug out in order to stop further flooding.

The Parish Steward is not likely to be carrying out Parish work in May due to other commitments agreed by Wiltshire Council. Parish Steward forms to continue to be submitted monthly.

10. CLERKS'S REPORT ON ACTIONS TAKEN SINCE THE LAST MEETING:

- Clerk to report on CIL payment to Wiltshire Council.
- Clerk to report back on Wiltshire Council letter 13th April. Councillors were reminded that they must update and maintain their own Register of Interest. The adopted code of conduct is on the Village website.
- Update on the GDPR (General Data Protection Request)

The Clerk explained that the new regulations were coming into force by 25th May 2018. This relates to any personnel Data held by all members of the Parish Council. Some issues concerning the appointment of a Data Protection Officer have yet to be resolved. Councillors must be aware of data they hold and to ensure that Computers or mobile phones are password protected. An audit of any data held by the Council needs to be conducted. Whilst much guidance has been distributed, not all is relevant to Parish Council.

11. PLANNING:

Existing Application outcomes:

17/12098/FUL	Easton Farm Erection of grain store	Approved
18/01974/TCA	Easton Barn various trees	No Objection

Planning Applications since the last meeting:

18/02310/FUL	Yeomans extend garden shed to form summer house and raise roof	No Objection
18/02310/FUL 18/02562/LBC	Yeomans Demolition of single storey rear extension and construct 1.5 storey rear extension	No Objection

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18/03608/TCA	The Old Vicarage reduction in Catalpa	No Objection
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The Wiltshire Council Planning Officer had sent through a copy of the approved Landscape plan for the New House at 72 Easton Royal. It was agreed that Councillors would review this in the light of recent hedge removal and revert back to the Planning department.

12.FINANCE:

Payments made:

Clerk Printer	£49.00
Clerk Salary	£516.00
Clerk expenses	£78.82
Wiltshire Council HGV sign	£100.00

Payments to approve:

Wiltshire Association Local Councils	£103.66
Campaign for Rural England subscription	£ 36.00

All Payments agreed

Payments Received:

SSE wayleave	£ 60.00
Precept	£6,150.00
SSE Wayleave	£30.00

13. REPORTS FROM PARISH COUNCILLOR PORTFOLIO

-Margaret Holden

Attended PCAP meeting- minutes now circulated.

-Cedric Hollinsworth

Report circulated and to be put on the Village Website.

-Beverley Helps

Report circulated.

Beverley Helps confirmed that some of the dead shrubs identified by a Parishioner on the Recreation Ground should be removed and cut back.

Colin Sibun

Some Parishioners had asked for some picnic benches to be placed on the Recreation Ground and to be funded from the Jubilee Fund. The Council agreed that more information on the style and quality of these would be required, they would also need to satisfy the Rospa inspection.

14. Preparation for Annual Parish Meeting.

To be held on Thursday 31st May at 7pm. The Clerk to invite Village Organisations, Wiltshire Councillor, Wiltshire Police and Easton Royal Academy Principle and Head of Governors.

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15. ANY OTHER BUSINESS

A pothole at the entrance to the Church- Cedric Hollinsworth to look into this.
The need for fireproof storage to accommodate important and historical documents. The Church or Village Hall to be considered.

16. DATE OF NEXT MEETING

May 31st Annual Parish Meeting followed by Annual Meeting of the Parish Council

July 26th, September 20th, November 22nd.

Meeting Closed 20.50